

GUIDELINES FOR AUTHORS

The JOURNAL OF ORAL RESEARCH is an annual publication (all year round) that considers original manuscripts of interest to dentistry and/or related fields, reserving exclusive rights to publish selected works. The concepts, judgments, and opinions expressed in the articles are the responsibility of the authors. Those interested in publishing in the Journal of Oral Research must adhere to the following instructions:

I. GENERAL GUIDELINES

1.1. Works submitted for publication must be original and cannot be submitted simultaneously to another journal. The Journal of Oral Research retains all copyrights to published works, including translations; however, it permits subsequent transcription, provided the source is properly cited (J Oral Res). None of the authors will receive remuneration.

1.2. The Journal of Oral Research will accept works for publication in Spanish and English. Authors are responsible for the texts and their respective translations when necessary; these must be written precisely and clearly, avoiding ambiguities. **All submissions in Spanish will be published in English.**

1.3. The Journal of Oral Research adheres to the recommendations of the International Committee of Medical Journal Editors and the Health Research Reporting Guidelines compiled by Equator-Network, available at <http://www.equator-network.org>.

To ensure diversity in authorship, authors are limited to having three manuscripts under review at any one time, whether as corresponding or co-author. Therefore, they must wait until at least one of these manuscripts has completed the review process before submitting another manuscript for consideration.

Articles submitted in Spanish, if accepted for publication, will be subject to a fee to help defer translation costs (a flat fee of CLP 100,000 or USD 135). We will continue to accept articles in Spanish and will conduct the peer review process in this language as before, for authors who prefer it. We will also maintain our policy of not charging any submission, handling, or processing fees for publication, in our belief that financial constraints should not limit the dissemination of scientific information.



II. MANUSCRIPT CATEGORIES

The Journal of Oral Research accepts manuscripts in the following categories:

2.1. Articles: The maximum length of the manuscript body is 3,500 words, including up to 30 current references (75% from the last five years) and up to six tables or figures. A maximum of six authors is permitted.

For observational studies (cross-sectional, cohort, or case-control), the STROBE Statement is required: <https://www.strobe-statement.org/index.php?id=available-checklists>;

For clinical trials, the CONSORT Statement is required: Checklist: <https://www.equator-network.org/reporting-guidelines/consort/>

CONSORT Flowchart of a Randomized Controlled Trial: <https://www.consort-spirit.org/>

Other types of designs are strongly encouraged to use the statement recommended by Equator-Network. A maximum of six authors is permitted.

2.2. Communications: The maximum length of the manuscript body is 1,500 words, including up to 10 current references (75% from the last five years) and up to 2 tables or figures. For observational studies (cross-sectional, cohort, or case-control), the STROBE Statement is required. <https://www.strobe-statement.org/index.php?id=available-checklists>; For clinical trials, the CONSORT Statement is required. Other study designs are strongly encouraged to use the statement recommended by the Equator Network. A maximum of four authors is permitted.

2.3. Reviews: Including systematic and scoping reviews focused on updates in oral and craniofacial sciences. The maximum length of the manuscript body is 5,000 words, including 50 to 100 current references (75% from the last five years) and up to six tables or figures. The PRISMA Statement is required. A maximum of six authors are permitted. <http://www.prisma-statement.org/PRISMAStatement/>

2.4. Cases: must be academically and/or epidemiologically relevant, with particular consideration of the bioethical component. The maximum length of the manuscript body is 1,500 words, including up to 20 current references (75% from the last five years) and up to four tables or figures. The CARE Statement is required. A maximum of three authors are permitted. <https://www.equator-network.org/reporting-guidelines/consort>

2.5. Comments: Brief notes that include readers' opinions and comments on articles published in the Journal, books, obituaries, and events of interest to oral and craniofacial sciences. A maximum of 400 words and up to five current references (75% from the last five years) are permitted. A maximum of two authors are allowed.



2.6. Perspectives: Short essays that present a viewpoint on a relevant topic in oral and craniofacial sciences. A maximum of 1,500 words and up to 10 current references (75% from the last five years) are permitted. A maximum of two authors are allowed.

2.7. Due to editorial requirements and/or agreements with the author, these formats may vary.

III. BIOETHICAL ASPECTS

3.1. All works submitted to the Journal of Oral Research involving human subjects, animals, organs, and/or tissues must comply with the Declaration of Helsinki and the journal's Statement of Ethics.

3.2. Patients must not be identified by name or initials in illustrations. A copy of the patient's and/or legal guardian's authorization (informed consent) must be submitted for case reports.

3.3. Clinical trials must include the approval number or code from the Bioethics Committee and their registration in an international, publicly accessible database (ClinicalTrials.gov, Rebec, ANZCTR, or other) in the "Methodology" section.



IV. MANUSCRIPT PREPARATION

4.1. Manuscripts submitted to the Journal of Oral Research should be typed with 1.5 line spacing, on letter-size paper (215.9 x 279.4 mm), with 3 cm margins, 12-point Arial font, and pages numbered in the upper right corner. Sections 4.2 to 4.6 should be submitted on separate pages in Word format.

4.2. Title Page: The title should be informative and concise, with a maximum of 150 characters.

1. Authors must be clearly identified by their first and last names.
2. The professional affiliations and email addresses of each author must be provided; multiple affiliations and ORCIDs are permitted.
3. Contact information for the corresponding author, including: work address, telephone number, and email address.
4. Conflict of interest declaration for each author.
5. Ethics approval, including the committee name and authorization number/code.
6. Funding, including grant name and code.
7. Contributions of each author.
8. Acknowledgments.

4.3. ABSTRACT should not exceed 250 words and should include three to five keywords listed in the MeSH terms available at: <https://meshb.nlm.nih.gov/MeSHonDemand>

4.4. The manuscript body should be structured as Introduction, Methodology, Results, and Discussion, or as recommended by the Ecuador Network statements: 1. English: <http://www.equator-network.org/reporting-guidelines/>

2. Spanish: <https://www.equator-network.org/library/spanish-resources-recursos-en-espanol/traduccion-de-guias-para-informar-y-publicar-sobre-investigaciones/#Espanol>

4.5. References should be cited as they appear in the text with an Arabic superscript. The Journal of Oral Research uses the Vancouver NML citation style. Authors are strongly encouraged to use only articles indexed by the PubMed, Scopus, and Thomson Reuters databases. Citations of books/reports should be kept to a minimum. Websites and other electronic resources should be cited in the text, including the URL, only in exceptional cases. <https://www.ncbi.nlm.nih.gov/books/NBK7256/>

4.6. Tables and figures must be created using appropriate software for Microsoft Word, numbered sequentially with Arabic numerals, and cited in the text in parentheses. Each should be on a separate page following the references. Tables and figures must have a title, and abbreviations should be explained in a footnote. Photographs and illustrations should be submitted as high-resolution JPEG files.



4.7. Scientific terms should not be abbreviated. The International System of Units (SI) should be used to report measurements.

4.8. Manuscripts that do not meet all the requirements set forth in this document will be returned for correction before being evaluated. Authors have 15 calendar days to make the requested corrections, after which the manuscript will be automatically rejected.

V. ARBITRATION PROCESS AND SELECTION OF ARTICLES THROUGH PEER REVIEW

5.1. Once received, original articles will undergo a preliminary evaluation by the Editorial Committee, who will determine the thematic relevance and compliance with the basic requirements for academic articles, as well as their adherence to editorial policies and ethical standards. If contributions do not meet these requirements, they will be returned to their author(s).

5.2. Each submission will be reviewed by at least two external academic reviewers specializing in the Faculty of Dentistry, University of Concepción, using a double-blind peer review process. Taking into account the journal's Article Review Form, the reviewers will determine if the article is:

- Accepted without corrections
- Accepted with minor corrections
- Accepted with major corrections
- Rejected, unpublishable

The reviewers' comments will be sent along with the editorial decision.

For minor changes, the manuscript will be accepted once it includes the requested changes, without the need for additional reviewers. For significant changes, the revised manuscript will be reviewed by one of the initial reviewers to maintain consistency and efficiency.

Rejection is final, and resubmission is not permitted.

If the article is publishable with revisions, the author must submit the corrected version for further review within the timeframe specified in the evaluation report. The revised article will be reviewed by our Editor and sent back to the same reviewers, who will verify that the revisions have been incorporated and recommend for or against publication.



VI. SUBMISSIONS

Manuscripts should be submitted by email to journal@joralres.com

VII. NOTIFICATION TO AUTHORS

The corresponding author will be notified of receipt of the work and subsequently of the peer review results via email.

VIII. ETHICAL GUIDELINES

8.1. By submitting their work, each author declares that it is strictly original and has not been submitted for evaluation to any other journal.

8.2. Authors must declare the originality of their work, ensuring that it does not reproduce any part of another author's work without providing the corresponding bibliographic reference.

Manuscripts selected for evaluation will be submitted to the *Compilatio plagiarism* detection software. Works that do not meet the originality standards will be rejected.

8.3. This journal is guided by the standards of “Ethics toolkit for a successful editorial office: a COPE Guide”: <https://publicationethics.org/resources/guidelines/ethics-toolkit-editors>

IX. DECLARATION OF CONFLICTS OF INTEREST

Authors, reviewers, and editors must declare—via email to the journal's address—any potential conflict of interest that could compromise public confidence in the review, selection, and publication processes of the JOURNAL OF ORAL RESEARCH. A conflict of interest is defined as a situation where a relationship (familial, academic rivalry, financial, or other) undermines the transparency and impartiality of judgments and procedures.

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XI. ACCESS AND REUSE POLICIES

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RESOURCES FOR AUTHORS

CONSORT Statement: <http://www.consort-statement.org/download/Media/Default/Downloads/CONSORT%202010%20Checklist.doc>

Flowchart of CONSORT: <http://www.consort-statement.org/consort-statement/flow-diagram>

Guidelines CONSORT 2010: <http://www.consort-statement.org/Media/Default/Downloads/CONSORT%202010%20Explanation%20and%20Elaboration%20Document-BMJ.pdf>

Declaration of STROBE: <https://www.strobe-statement.org/index.php?id=available-checklists>; <https://www.strobe-statement.org/index.php?id=strobe-translations>

Declaration of PRISMA: <http://journals.plos.org/plosmedicine/article?id=10.1371/journal.pmed.1000097>

Checklist of PRISMA: <http://prisma-statement.org/documents/PRISMA%202009%20checklist.doc>

Flowchart of PRISMA: <http://prisma-statement.org/documents/PRISMA%202009%20flow%20diagram.doc>

Declaration of SPIRIT: <http://annals.org/aim/fullarticle/1556168/spirit-2013-statement-defining-standard-protocol-items-clinical-trials>

Flowchart of SPIRIT: <http://www.spirit-statement.org/>

Checklist of SPIRIT: <http://www.spirit-statement.org/wp-content/uploads/2013/08/SPIRIT-Checklist-download-8Jan13.doc>

Guidelines CARE: <http://www.care-statement.org/resources/checklist>

Guidelines for writing CARE: <http://data.care-statement.org/wp-content/uploads/2017/05/CaseReportWriting-Spanish-2014.pdf> (spanish)

